

AMS Ties, Inc.

APPROVED DOCUMENTS LIST FOR “PROOF OF RENTAL”

Your time is valuable - we know that AND we want to help make setting up your new account as easy as possible. We are required to obtain proof of ownership of rental property in order to provide access to the information databases.

- Provide at least 1 PRIMARY DOCUMENT (see below)
- Provide at least 1 SECONDARY DOCUMENT (see below)
- The Documents you provided must add up to at least 4 POINTS (see point values below)

FAX or MAIL these items with the other requirements.

PRIMARY DOCUMENTS – 3 POINTS EACH

- Schedule E from prior year Tax Return “Supplemental Income & Loss” – lists rental properties to IRS.
- Certificate of Occupancy for Rental Property – issued by the town in which the Property is rented.
- Tax Bill – Showing the address of the rental property as the “Subject Address” and the tax bill mailed to your home address or post office box used.

SECONDARY DOCUMENTS – 1 POINT EACH

- Proof of membership in the LPA (provided to us by the LPA)
- Deed to Rental Property
- Escrow/Settlement Statement (for the purchase of a new & 1st rental property)
- Property Insurance proof on the Rental Property
- Rental Application for the Rental Property
- Lease/Rental Agreement for the Rental Property
- Landlord Registration (issued by some counties/towns)
- Other Landlord Association Membership
- Utility Bill to Rental Property
- Flood Certification for Rental Property

Contact Information

AMS Ties, Inc, Information Movers

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